

Our ref:
Please ask for:
Tel: 01271
Email: @northdevon.gov.uk
Date: 2019

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DRAFT

Dear

Re: Licence for Siting Advertisement - Railings The Harbour Ilfracombe

This Licence gives consent from North Devon Council (The Licensor) to *Insert Name or Boat Operator (The Licensee) a Licence to site an Advertisement Sign allowing for the installation of one sign on the following terms:-

1. The purpose of this licence is to give permission to * insert name or Boat Operator as owner of the said sign.
2. The Licence is personal to yourselves and cannot be assigned or sub let.
3. The Licence is for the period of 12 months commencing from * insert date and time and expire on * insert date and time.
4. The Licence is for one 1200mm by 800mm Size of Sign of Aluminium construction being non illuminated.
5. The Licensee is required to pay a Advertisement Fee prior to the installation of one Advertisement space of £300
6. This fee will be reviewed annually on the 1st April
7. The location of the sign is at the discretion of The Harbour Master who will have the responsibility to allocate the initial location of the sign.
8. Any requests by a Licensee to The Harbour Master to relocate a sign, the responsibility will be at The Harbour Masters discretion.
9. The Licensee will be issued with an Advertisement Policy specific the Harbour Area.
10. The Licensee is required to seek The Harbour Master's approval regarding the wording included on the sign.

11. For clarification of this Licence the area for the location of the sign is marked on the attached plan.
12. The Licensee will be responsible for any maintenance or repairs to the sign.
13. The Licensee will be responsible for informing The Harbour Master should there be any change in signage and to seek permission for any such changes within 48 hours.
14. The Licencee can be given by North Devon Council Notice to Remove the Advertisement sign due to any unforeseen circumstances in accordance with The Harbour Masters instructions within 24 hours.
15. The Licensee can give North Devon Council 7 days' notice in writing to remove the sign should the sign owner cease trading or wishing to terminate the licence agreement.
16. The Licencee must be aware that due to unforeseen circumstances or future development or events the Advertisement sign there could be a possible temporary obstruction in view.
17. The Licensee will be responsible for all aspects of Health & Safety during the installation of and the siting of the said sign and while occupying the area.
18. The Licensee is require to ensure the sign is lawfully insured by the owner of the sign. The licensee must be covered by public liability insurance to a minimum sum of £5,000,000.
19. The licensee will indemnify the Council against any claims for loss, injury or damage whatsoever arising from the issue of this licence and in the event of any damage to the sign, he licensee shall be responsible to reinstate to a condition satisfactory to the council.

I would be grateful if you would confirm your agreement to the above terms and conditions to the Licence for Siting an Advertisement by signing and returning two copies of this letter. A completed copy will then be returned to you.

Yours sincerely

Mrs * insert officer name
Estates Officer
Resources Services

I do/ do not * Insert name /TA wish to accept the above terms and conditions for a
Licence for Siting Advertisement - Railings The Harbour Ilfracombe

Signed by

Name of Owner

Trading Company Name and Address
.....

Dated.....

The Harbour Master
Capt. Georgina Carlo-Paat.....
Chief Executive and Corporate Service

Dated